

FY23 December Amended Budget

Presented by:

Mark Mathers, Chief Financial Officer

Jeff Bozzo, Budget Director

December 13, 2022



Agenda

1. Requirement to Amend School District Budgets and Purpose of Budget Augmentations
2. Summary of Augmentations by Fund

Requirement to Amend School District Budgets by January 1 and Purpose of Budget Augmentations

Amended Budget Process

- Nevada Revised Statute 354.598005(9) – “On or before January 1 of each school year, each school district shall **adopt an amendment to its final budget** after the **average daily enrollment of pupils is reported for the preceding quarter**”
 - If revenues are projected to increase based on an enrollment increase, that is an augmentation (an increase to the budget)
 - If revenues are projected to decrease based on an enrollment decrease, we would amend the budget down.
 - As part of the December amended budget process, we can also augment or adjust the budget for other reasons, e.g., to appropriate any “available revenues”.

Budget Augmentations

- Nevada Revised Statute 354.493 “Budget augmentation” defined.
 - “Budget augmentation” is a procedure for increasing appropriations of a fund with the express intent of employing previously unbudgeted resources of the fund for carrying out the increased appropriations.
- Summary: When there is a need to increase the appropriations of a fund.

Available Sources for a Budget Augmentation

- Nevada Administrative Code 354.410
 - Available Resources are:
 - (a) An opening balance **which is larger than anticipated**;
 - (b) Revenues in excess of those budgeted;
 - (c) Revenues generated from previously unbudgeted sources; or
 - (d) An unappropriated ending fund balance of a fund for capital projects.
- Other NRS and NAC related to budget augmentations:
 - NRS 354.598005 Procedures and requirements for augmenting or amending budget.
 - NAC 354.400 through NAC 354.490

Summary of Augmentations by Fund

General Fund

- Augmented by a total of \$2,598,708

<u>Augmentation</u>	
<u>Source:</u>	
An opening balance which is larger than anticipated	\$2,598,708
<u>Uses:</u>	
Encumbrances from FY22	2,173,389
Carry-forward funds for schools (up to 8% of budget)	247,616
Assignment for cost related to finalized negotiations beyond 06/30/23	137,951
Increase to Non-spendable Inventory	39,752
Total Uses	\$2,598,708

Enrollment Count and Fiscal Impact

- Official first quarter Average Daily Enrollment was 60,777.46, which is 1,145.57 students less than the budgeted average daily enrollment of 61,923.03.

Fiscal Impact	
Weighted Enrollment Decrease	1,145.57
Per Pupil Amount	\$ 7,318
Total Revenue Shortfall	\$ 8,383,264

Offsets to Revenue Shortfall

- 20 vacant teacher allocations were reduced, based on the District's staffing guidelines. These were vacant allocations that were reduced on Count Day. This results in a savings of \$1.6 million.
- WCSD will receive additional State Special Education revenue compared to what was budgeted. This will reduce the General Fund transfer to the Special Education Fund by \$389,637.
- The District has available At-Risk Funding through the Pupil Centered Funding Plan to shift certain Social Worker and Building Learning Facilitator costs from the General Fund to the At-Risk Fund.
- Freeze vacant Teacher on Special Assignment positions for the remainder of FY23. These positions are vacant after the reassignment of TOSAs to the classroom.

Shortfall =
\$8.38 million

\$1.60 million

\$0.39 million

\$6.39 million

**Remaining
Shortfall = \$0**

General Fund

- Amended by (\$8,383,264)

<u>Amendment</u>	
<u>Source:</u>	
State revenue decrease due to lower enrollment	(\$8,383,264)
<u>Uses:</u>	
Vacant teacher reductions based on enrollment decrease	(\$1,600,000)
Increased State Special Education Revenue, reducing General Fund Transfer to State the Special Education Fund	(\$389,637)
Use of savings from vacant TOSA positions and available At-Risk funding	(\$6,393,627)
Total Uses	\$2,598,708



General Fund

- Use of Contingency = \$221,909
 - \$105,000 to the Strategic Planning budget account costs related to the upcoming strategic plan.
 - \$14,409 to the Superintendent's budget account for costs related to staff leadership training and preparation to strategic planning.
 - \$102,500 to Salary & Benefit accounts for the cost of the new Associate Chief of Teaching & Learning, Specialized Instruction position.
- Cross-functional transfers are needed for routine budget transfers = \$169,132

State Special Education Fund

- Augmented by \$84,947
 - Source: (b) Revenues in excess of those budgeted (\$474,584)
 - Therefore, the transfer from the General Fund was reduced by \$389,637.
 - Appropriations are increased for:
 - Flow through funds to WCSD-sponsored charter schools - \$23,592
 - Encumbrance and school carryover - \$10,105
 - Half of the new Associate Chief of Teaching & Learning, Specialized Instruction - \$51,250

Questions?

**WASHOE COUNTY SCHOOL DISTRICT
BOARD RESOLUTION 22-034
A RESOLUTION TO AMEND THE 2022-2023 BUDGET OF THE WASHOE COUNTY
SCHOOL DISTRICT GENERAL FUND**

WHEREAS, total resources of the Washoe County School District General Fund has sufficient available resources consisting of unappropriated opening fund balance of \$2,598,708 more than budgeted; and

WHEREAS, the Washoe County School District must amend its budget to reflect the average daily enrollment count from the prior quarter by January 1st in accordance with NRS 354.598005 (9), resulting in a revenue decrease of \$8,383,264

WHEREAS, the Washoe County School District General Fund has the ability to reduce appropriation authority for expenditures due to projected expenditures less than budgeted; and

WHEREAS, the Washoe County School District General Fund also has sufficient cash to meet these additional expenditures; and

NOW THEREFORE BE IT RESOLVED, by the Washoe County School District Board of Trustees:

Section 1. That the budget of the Washoe County School General Fund be adjusted as follows:

Adjust Revenues/Sources

Unappropriated Fund Balance	01000 Depository Cash Account	\$2,558,956
Nonspendable Inventory	07510 Inventory	\$39,752
Revenues	31101 Adjusted Base Per Pupil Funding	(\$8,383,264)

Adjust Expenditures/Transfers Out

Regular Programs	1000 Instruction	(\$684,886)
Vocational Programs	1000 Instruction	\$14,024
Other Programs	1000 Instruction	(\$479,428)
Co-Curricular Programs	2200 Support Services – Instruction	\$962
Co-Curricular Programs	2700 Student Transportation	(\$348)
Undistributed	2100 Support Services - Students	(\$977,500)
Undistributed	2200 Support Services – Instruction	(\$4,079,424)
Undistributed	2300 Support Services – General Administration	\$212,042
Undistributed	2400 Support Services – School Administration	\$75,183

Undistributed	2500 Central Services	\$322,304
Undistributed	2600 Operation and Maintenance of Plant	\$394,949
Undistributed	2700 Student Transportation	\$750,000
Undistributed	68900 – Contingency	(\$1,120,500)
Transfer Out	69104 Transfer to State Special Education Fund	(\$389,637)
Unappropriated Fund Balance	01000 Depository Cash Account	\$137,951
Nonspendable Inventory	07520 Inventory	\$39,752


Section 2. This Resolution shall be effective on passage and approval.

Section 3. The Board Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation and the Office of Business & Financial Services.

Adopted this 13th day of December, 2022.


 President, Washoe County School District
 Board of Trustees

ATTEST:


 Clerk, Washoe County School District
 Board of Trustees

**WASHOE COUNTY SCHOOL DISTRICT
GENERAL FUND BUDGET COMPARISON
FY 23 FINAL vs FY 23 DECEMBER AMENDED BUDGET**

	<u>Final</u> <u>FY23</u>	<u>Dec Amended</u> <u>FY23</u>	<u>Change</u>
RESOURCES			
Local Sources:			
Rev In Lieu of Taxes	\$ 185,000	\$ 185,000	\$ -
Tuition	272,000	272,000	-
Transportation	475,000	475,000	-
Earnings on Investments	500,000	500,000	-
Student Activities Revenue	205,000	205,000	-
Other Local Revenue	1,040,000	1,040,000	-
Indirect Cost Revenue	3,075,907	3,075,907	-
Salary Reimbursements	1,350,000	1,350,000	-
	<u>\$ 7,102,907</u>	<u>\$ 7,102,907</u>	<u>\$ -</u>
State Sources:			
Pupil Centered Funding Plan			
Adjusted Base Per Pupil Funding	\$ 453,152,716	\$ 444,769,452	\$ (8,383,264)
Auxiliary - Transportation	25,981,037	25,981,037	-
Local Special Education	45,777,956	45,777,956	-
	<u>\$ 524,911,709</u>	<u>\$ 516,528,445</u>	<u>\$ (8,383,264)</u>
Federal Sources:			
Forest Reserve	\$ 25,000	\$ 25,000	\$ -
PL 874 Impact Aid	300,000	300,000	-
E-Rate Refund	20,000	20,000	-
	<u>\$ 345,000</u>	<u>\$ 345,000</u>	<u>\$ -</u>
Other Sources:			
Sale of Fixed Assets	\$ 35,000	\$ 35,000	\$ -
	<u>\$ 35,000</u>	<u>\$ 35,000</u>	<u>\$ -</u>
Opening Fund Balance:			
Nonspendable Inventory	\$ 1,088,438	\$ 1,128,190	\$ 39,752
Assigned for:			
Future Costs Related to Finalized Negotiations	\$ -	\$ 137,951	\$ 137,951
Encumbrance Carryover	-	2,173,389	2,173,389
General Supply Carryover	-	247,616	247,616
Unassigned	55,847,534	55,847,534	-
	<u>\$ 56,935,972</u>	<u>\$ 59,534,680</u>	<u>\$ 2,598,708</u>
TOTAL RESOURCES	<u><u>\$ 589,330,588</u></u>	<u><u>\$ 583,546,032</u></u>	<u><u>\$ (5,784,556)</u></u>

**WASHOE COUNTY SCHOOL DISTRICT
GENERAL FUND BUDGET COMPARISON
FY 23 FINAL vs FY 23 DECEMBER AMENDED BUDGET**

	<u>Final FY23</u>	<u>Dec Amended FY23</u>	<u>Change</u>
APPLICATIONS			
Expenditures:			
Instruction	\$ 249,052,928	\$ 248,368,042	\$ (684,886)
Vocational Programs	5,913,825	5,927,849	14,024
Other Instructional Programs	747,250	267,822	(479,428)
Co/Extra - Curricular Programs	4,536,351	4,536,965	614
Student Support Services	41,550,255	40,572,755	(977,500)
Instruction Support Services	18,058,168	13,978,744	(4,079,424)
General Administration	6,513,107	6,725,149	212,042
School Administration	41,362,653	41,437,836	75,183
Central Services	32,926,372	33,248,676	322,304
Operation and Maintenance	54,901,921	55,296,870	394,949
Student Transportation	18,580,790	19,330,790	750,000
	<u>\$ 474,143,620</u>	<u>\$ 469,691,498</u>	<u>\$ (4,452,122)</u>
Other Financing Uses:			
Transfers to:			
Special Education Fund	\$ 48,913,920	\$ 48,524,283	\$ (389,637)
Medicaid Fund	1,960,204	1,960,204	-
Debt Service Fund	-	-	-
Gifted & Talented Weighted Funding	4,374,642	4,374,642	-
English Learners Weighted Funding	1,597,169	1,597,169	-
Contingency	4,628,000	3,507,500	(1,120,500)
	<u>\$ 61,473,935</u>	<u>\$ 59,963,799</u>	<u>\$ (1,510,137)</u>
Ending Fund Balance:			
Nonspendable Inventory	\$ 1,088,438	\$ 1,128,190	\$ 39,752
Assigned for:			
Future Costs Related to Finalized Negotiations	-	137,951	137,951
Unassigned	52,624,594	52,624,594	-
	<u>\$ 53,713,032</u>	<u>\$ 53,890,735</u>	<u>\$ 177,703</u>
TOTAL APPLICATIONS	<u><u>\$ 589,330,588</u></u>	<u><u>\$ 583,546,032</u></u>	<u><u>\$ (5,784,556)</u></u>

**WASHOE COUNTY SCHOOL DISTRICT
BOARD RESOLUTION 22-035
A RESOLUTION TO AUGMENT THE 2022-2023 BUDGET OF THE WASHOE COUNTY
SCHOOL DISTRICT STATE SPECIAL EDUCATION FUND**

WHEREAS, total resources of the Washoe County School District State Special Education Fund has sufficient available resources consisting of revenues in excess of those budgeted in the amount of \$474,584 and resulting in the ability to reduce the transfer in from the General Fund by \$389,637; and

WHEREAS, the Washoe County School District State Special Education Fund has the need for appropriation authority for unbudgeted expenditures in the amount of \$84,947; and

WHEREAS, the Washoe County School District State Special Education Fund also has sufficient cash to meet these additional expenditures; and

NOW THEREFORE BE IT RESOLVED, by the Washoe County School District Board of Trustees:

Section 1. That the budget of the Washoe County School State Special Education Fund be adjusted as follows:

Adjust Revenues/Sources

Revenues	32700 State Special Education	\$474,584
Transfers In	52000 Transfers In	(\$389,637)

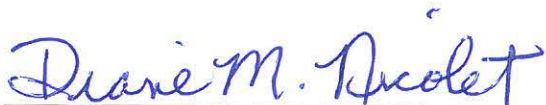
Adjust Expenditures

Special Programs	1000 Instruction	(\$59,448)
Special Programs	2100 Student Support Services	\$226,145
Special Programs	2200 Instruction Support Services	(\$6,799)
Special Programs	2300 General Administration	(\$81,750)
Special Programs	2400 School Administration	\$6,799

Section 2. This Resolution shall be effective on passage and approval.

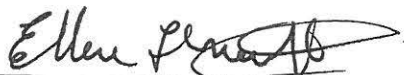
Section 3. The Board Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation and the Office of Business & Financial Services.

Adopted this 13th day of December, 2022.



President, Washoe County School District
Board of Trustees

ATTEST:

A handwritten signature in cursive script, appearing to read "Ellen P. Smith", written over a horizontal line.

Clerk, Washoe County School District
Board of Trustees

**WASHOE COUNTY SCHOOL DISTRICT
SPECIAL EDUCATION FUND BUDGET COMPARISON
FY 23 FINAL vs FY 23 DECEMBER AMENDED BUDGET**

	<u>Final FY23</u>	<u>Dec Amended FY23</u>	<u>Change</u>
RESOURCES			
State Revenues	\$ 35,988,479	\$ 36,463,063	\$ 474,584
Transfers In	48,913,920	48,524,283	(389,637)
TOTAL RESOURCES	<u>\$ 84,902,399</u>	<u>\$ 84,987,346</u>	<u>\$ 84,947</u>

	<u>Final FY23</u>	<u>Dec Amended FY23</u>	<u>Change</u>
APPLICATIONS			
Expenditures:			
Instruction	\$ 53,615,873	\$ 53,556,425	\$ (59,448)
Student Support Services	14,809,738	15,035,883	226,145
Instruction Support Services	4,845,552	4,838,753	(6,799)
General Administration	975,667	893,917	(81,750)
School Administration	758,159	764,958	6,799
Central Services	506,818	506,818	-
Operation and Maintenance	83,702	83,702	-
Student Transportation	9,306,890	9,306,890	-
TOTAL APPLICATIONS	<u>\$ 84,902,399</u>	<u>\$ 84,987,346</u>	<u>\$ 84,947</u>